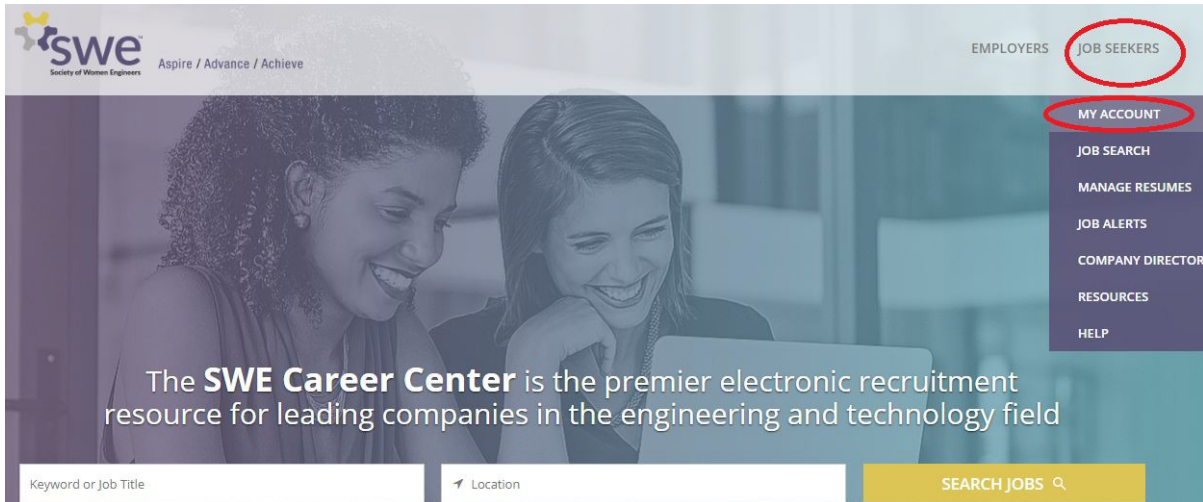


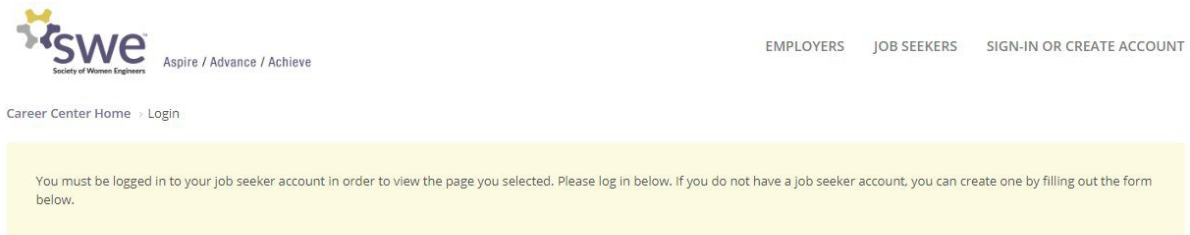
## How to Flag Your Resume as Attending WE22 | SWE Career Center

Please use the steps below to upload your resume on the SWE Career Center and flag it so hiring employers can see you are attending WE22. For support, please [click here](#).

1. Navigate to [careers.swe.org](https://careers.swe.org). In the drop-down menu for Job Seekers in the top-right corner, click **My Account**.



2. If you **have an existing** SWE Career Center account, please log in. If you **do not have an existing** account, you must create it. It's free! *Please note: your SWE Career Center account is separate from your SWE Membership account.*



Job Seeker Login / Create Account (If you are an employer, please login here)

By signing in you are accepting the Terms & Conditions and Privacy Policy

[Facebook](#) [Google](#) [LinkedIn](#)

**Login**

Email\*  
Enter your email address

Password\*  
Enter your password

[Forgot your password?](#)

Save my login information

[LOGIN TO MY ACCOUNT](#)

**Create a new account**

YOUR INFORMATION

First Name\* Last Name\*  
Enter your first name Enter your last name

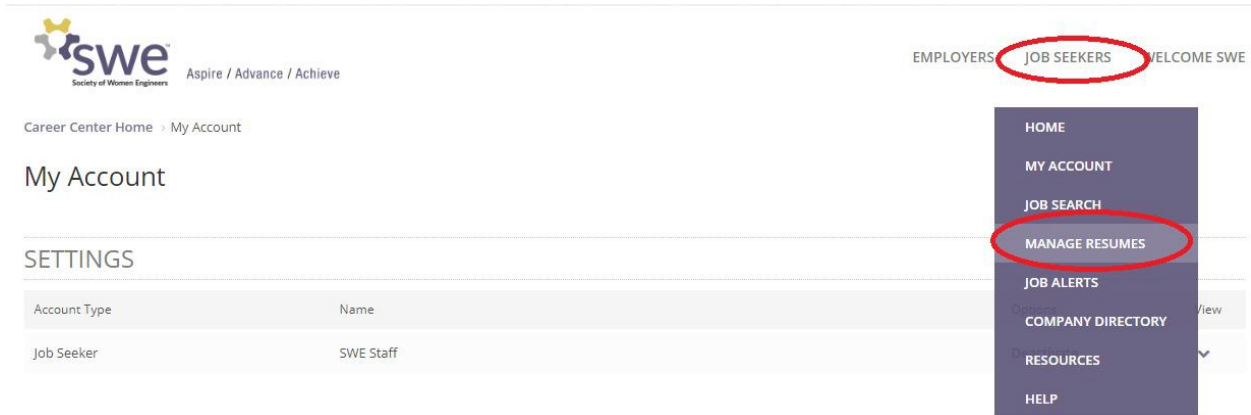
Email Address\*  
Enter your email address

Password\*  
Enter your password

*Password must be between 6 and 25 characters.*

\*Required field

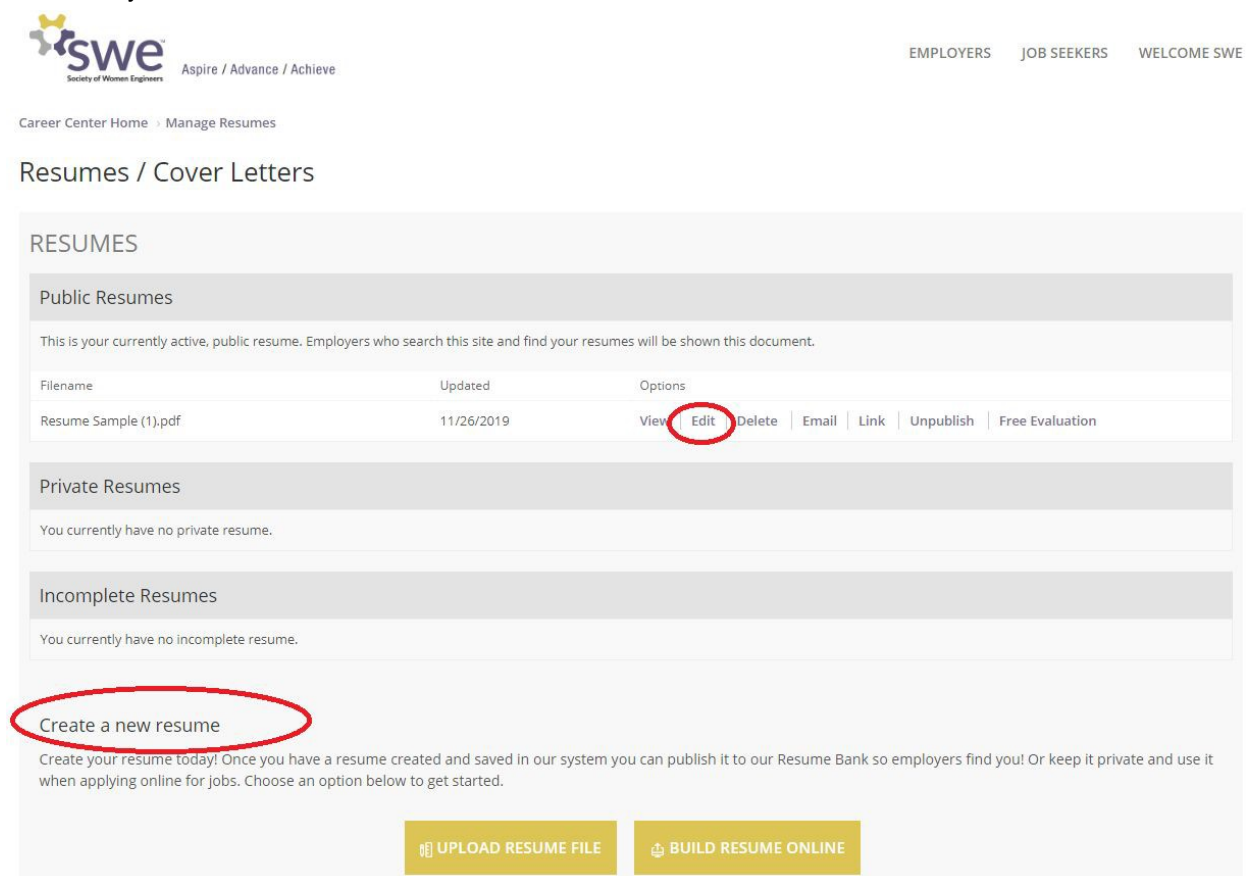
- Once logged in, navigate to the drop-down menu for Job Seekers in the top-right, and select **Manage Resumes**.



The screenshot shows the top navigation bar with the SWE logo on the left and 'EMPLOYERS', 'JOB SEEKERS', and 'WELCOME SWE' on the right. The 'JOB SEEKERS' menu is open, showing options: HOME, MY ACCOUNT, JOB SEARCH, MANAGE RESUMES (circled in red), JOB ALERTS, COMPANY DIRECTORY, RESOURCES, and HELP. Below the navigation, the breadcrumb 'Career Center Home > My Account' is visible, followed by the heading 'My Account'. A 'SETTINGS' section contains a table with the following data:

Account Type	Name
Job Seeker	SWE Staff

- To upload your resume, you can select to **Upload your Resume** or to **Build your Resume Online**. If you have already uploaded or built your resume, select the **Edit** option listed next to your Public Resumes.



The screenshot shows the 'Manage Resumes' page with the breadcrumb 'Career Center Home > Manage Resumes' and the heading 'Resumes / Cover Letters'. The 'RESUMES' section is divided into three categories: Public Resumes, Private Resumes, and Incomplete Resumes. The 'Public Resumes' section contains a table with the following data:

Filename	Updated	Options
Resume Sample (1).pdf	11/26/2019	View   Edit   Delete   Email   Link   Unpublish   Free Evaluation

The 'Edit' button in the table is circled in red. Below the 'Public Resumes' section, there are sections for 'Private Resumes' and 'Incomplete Resumes', both stating 'You currently have no private resume.' and 'You currently have no incomplete resume.' respectively. At the bottom, there is a section titled 'Create a new resume' (circled in red) with the text: 'Create your resume today! Once you have a resume created and saved in our system you can publish it to our Resume Bank so employers find you! Or keep it private and use it when applying online for jobs. Choose an option below to get started.' Below this text are two buttons: 'UPLOAD RESUME FILE' and 'BUILD RESUME ONLINE'.

5. During upload, creation or editing of your resume, scroll down until you reach the **Details** section. At the end of this section above Preferences, you will see the question asking **if you are attending WE22**. Selecting **Yes** will flag your resume so hiring employers and recruiters can see you are attending WE22.

Are you a SWE member? \*

- YES  
 NO

Are you a STEM Reentry candidate? \*

- YES  
 NO

GPA \*

Graduation Date \*

Are you attending the WE22 Annual Conference? \*

YES

NO

PREFERENCES

### SAVE YOUR RESUME

Make my resume public and searchable by employers.

Cancel

SAVE MY RESUME